

APPENDIX C

August 1/18 draft

CONDITION INSPECTION REPORT

ASHCROFT INDIAN BAND HOUSING POLICY

Legal Names of Tenants:
Address of Rental Unit:

Possession Date:	Move-In Inspection Date:	Move-Out Date:	Move-Out Inspection Date:
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Condition Codes: √ = Good F = Fair P = Poor M = Missing N/A = Not Applicable	D = Damaged S = Scratched B = Broken DT = Dirty ST = Stained	Condition at Beginning of Tenancy	Condition at End of Tenancy
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		COMMENT	CODE	COMMENT	CODE
ENTRY	Walls and Trim				
	Ceilings				
	Closets				
	Lighting Fixtures/ Ceiling Fans/Bulbs				
	Windows/Coverings/ Screens				
	Electrical Outlets				
	Floor/Carpet				
	Baseboard Heater				
	Doors				
	Light Switches				
KITCHEN	Ceiling				
	Walls and Trim				
	Floor/Carpet				
	Countertop				
	Cabinets and Doors				
	Stove/Stove Top				
	Oven				
	Exhaust Hood and Fan				
	Taps, Sink and Stoppers				
	Refrigerator				
	Crisper/Shelves				
	Freezer				
	Door/Exterior				
	Closet(s)				
	Dishwasher				
Lighting Fixtures/Bulbs					

		COMMENT	CODE	COMMENT	CODE	
LIVING ROOM	Windows/Coverings/ Screens					
	Electrical Outlets					
	Baseboard Heater					
	Telephone Land Line					
	Doors					
	Light Switches					
	Ceiling					
	Walls and Trim					
	Floor/Carpet					
	Air Conditioner/Cover					
	Fireplace					
	TV Cable/Adaptor					
	Closet(s)					
	Lighting Fixtures/Ceiling Fan/Bulbs					
DINING ROOM	Windows/Coverings/ Screens					
	Electrical Outlets					
	Baseboard Heater					
	Light Switches					
	Doors					
	Ceiling					
	Walls and Trim					
	Floor/Carpet					
	Lighting Fixtures/Ceiling Fan/Bulbs					
	Windows/Coverings/ Screens					
	Electrical Outlets					
	Baseboard Heater					
	Doors					
	Light Switches					
STAIRWELL and HALL	Treads and Landings					
	Railing/Banister					
	Walls and Trim					
	Ceilings					
	Closets					
	Lighting Fixtures/Ceiling Fan/Bulbs					
	Windows/Coverings/ Screens					
	Electrical Outlets					

		COMMENT	CODE	COMMENT	CODE	
MAIN BATHROOM	Baseboard Heater					
	Doors					
	Light Switches					
	Floor/Carpet					
	Ceiling					
	Walls and Trim					
	Floor/Carpet					
	Cabinets and Mirror					
	Tub/Shower/Taps/ Stopper					
	Sink/Stopper/Taps					
	Toilet					
	Door					
	Lighting Fixtures/Ceiling Fan/Bulbs					
	Windows/Coverings/ Screens					
	Electrical Outlets					
	Baseboard Heater					
Light Switches						
SECOND BATHROOM	Ceiling					
	Walls and Trim					
	Floor/Carpet					
	Cabinets and Mirror					
	Tub/Shower/Taps/ Stopper					
	Sink/Stopper/Taps					
	Toilet					
	Door					
	Lighting Fixtures/Ceiling Fan/Bulbs					
	Windows/Coverings/ Screens					
	Electrical Outlets					
	Baseboard Heater					
	Light Switches					
	MASTER BEDROOM (1)	Ceiling				
		Walls and Trim				
		Floor/Carpet				
Closet(s)						
Doors						

		COMMENT	CODE	COMMENT	CODE	
BEDROOM (2)	Lighting Fixtures/Ceiling Fan/Bulbs					
	Windows/Coverings/Screens					
	Electrical Outlets					
	Baseboard Heater					
	Light Switches					
	Ceiling					
	Walls and Trim					
	Floor/Carpet					
	Closet(s)					
	Doors					
BEDROOM (3)	Lighting Fixtures/Ceiling Fan/Bulbs					
	Windows/Coverings/Screens					
	Electrical Outlets					
	Baseboard Heater					
	Light Switches					
	Ceiling					
	Walls and Trim					
	Floor/Carpet					
	Closet(s)					
	Doors					
BEDROOM (4)	Lighting Fixtures/Ceiling Fan/Bulbs					
	Windows/Coverings/Screens					
	Electrical Outlets					
	Baseboard Heater					
	Light Switches					
	Ceiling					
	Walls and Trim					
	Floor/Carpet					
	Closet(s)					
	Doors					
	Lighting Fixtures/Ceiling Fan/Bulbs					
	Windows/Coverings/Screens					
	Electrical Outlets					
	Baseboard Heater					
	Light Switches					

		COMMENT	CODE	COMMENT	CODE
EXTERIOR	Front and Rear Entrances				
	Patio/Balcony Doors				
	Garbage Containers				
	Glass and Frames				
	Stucco and/or Siding				
	Lighting Fixtures/Bulbs				
	Grounds and Walks				
	Electrical Outlets				
	Roof/Gutters/Down Pipes				
	Water Taps				
	Porches				
	Patios				
	Driveways				
	Skirting and Heat Taping or Insulation of Plumbing Underneath Floor				
	Light Switches				
	Stairs and Landings				
	Grass				
	Gardens				
	Flower Beds				
	UTILITY ROOM	Washer/Dryer			
Electrical Outlets					
Furnace/Air Conditioner					
Water and Septic Systems					
Baseboard Heater					
Thermostat					
Hot Water Tank					
Light Switches					
GARAGE or PARKING AREA	Electrical Outlets				
	Light Switches				
	Lighting Fixtures/Bulbs				
	Garage Doors				
	Doors				
BASEMENT	Stairs and Stairwell				
	Walls				
	Windows/Coverings/ Screens				

STORAGE		COMMENT	CODE	COMMENT	CODE
	Lighting Fixtures/Bulbs				
	Electrical Outlets				
	Baseboard Heater				
	Light Switches				
	Ceiling				
	Closets				
	Doors				
	Floor/Carpet				

KEYS AND CONTROLS	TYPE OF KEY OR CONTROL	NO. ISSUED AT START OF TENANCY	NO. RETURNED AT END OF TENANCY
	Building Entrance Keys		
	Rental Unit Entrance Main Locks		
	Rental Unit Deadbolt		

START OF TENANCY

Repairs to be completed at start of tenancy by the Landlord (list repairs)

I, (Tenants name) _____

- agree that this report fairly represents the condition of the Rental Unit
- do not agree that this report fairly represents the condition of the Rental Unit for the following reasons:

END OF TENANCY

Damage to Rental Unit or residential property for which the Tenant is responsible:

I, (Tenant's name) _____

- agree that this report fairly represents the condition of the Rental Unit
- do not agree that this report fairly represents the condition of the Rental Unit for the following reasons:

I, (Tenant's name) _____ agree that I owe the Landlord \$_____ for damage to the Rental Unit beyond reasonable wear and tear. I agree to pay this amount to the Landlord in monthly instalments of \$_____ beginning on the first day of _____ 20____ and continuing the first day of each month thereafter until paid in full.

Landlord's Signature: (on Move-In)_____ (on Move-Out) _____

Tenant's Signature: (on Move-In)_____ (on Move-Out) _____

Tenant's Forwarding Address including unit #, street address, city, province and postal code: _____

Tenant's E-Mail Address:_____ Tenant's Phone Number:_____